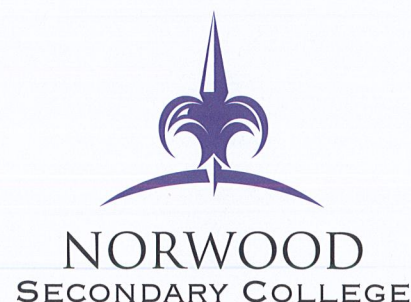


10 November 2021



Dear Parent/Carer

Norwood Secondary College (NSC) is looking forward to a positive and engaging year ahead with teaching and learning occurring back in our classrooms. Now, more than ever, we seek to re-engage students with lessons that offer hands-on experiences and the practical opportunities that students have missed in remote learning.

We would like to advise you of our voluntary financial contributions for 2022. Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our college can offer the best possible education and support for our students that far exceeds standard curriculum offerings.

After undertaking extensive research, discussions with NSC staff and consultation with College Council Finance Committee, we have maintained parent contributions for students similar to those of 2021, although the structure and presentation of parent contributions differ to those from previous years.

Whilst the State Government provide a substantial amount of the college's funding, it is not sufficient to meet all costs incurred to allow us to provide the diverse curriculum offered at NSC. Our vibrant curriculum offers students significant subject and elective choices, hands-on experiences across a broad range of key learning areas, subject-specific equipment and full access to a wide range of materials. Therefore, we rely on your contributions to maintain these quality programs for your child/children. Without your support, our programs would need to be significantly altered or reduced.

In addition to the abovementioned student-based programs, the college also values your contributions towards our extensive non-curriculum based programs and facilities. Your financial contributions enable the college to provide additional funding in areas such as Student Wellbeing programs, upgrades to IT core network infrastructure, Compass Education portal, upkeep of the Student Health Centre, furniture upgrades, locker provision and maintenance of grounds. Lastly, we accept tax deductible donations towards the Building Fund and the Library Fund.

Information regarding Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities can be found on the following few pages. We urge you to read the information thoroughly and please contact the College with any concerns.

Yours sincerely

Andrew Sloane
Principal

Tammie Palmer
College Council President

Year 7

Curriculum Contributions - items and activities that students use or participate in to access the curriculum	
Student ID card and planner	\$40
Student printing credit – provided as credit on student ID card	\$25
Year 7 Classroom consumables, materials & equipment (including English, Maths & Humanities)	\$110
<i>Art – paint, clay, canvas, glazes, coloured paper, collage materials, etc.</i>	
<i>STEM – 3D printer filament, craft packs, index cards, etc.</i>	
<i>Music and Drama – poster paper, cardboard</i>	
<i>Science – logbook, experimental and dissection materials</i>	
<i>Textiles – fabrics, thread, zippers, felt, elastic, tracing paper, buttons</i>	
Year 7 Classroom worksheets and learning materials	\$25
Digital and online subscriptions	\$30
Guest Speakers and incursions	\$10
Provision and upkeep of school ICT devices and peripherals, including device configuration, maintenance of core network infrastructure and server/system costs	\$20
Whole school events: Venue hire for Athletics and Swimming carnivals (bus transport not included)	\$20
	\$280
Less reduction applied to ALL Year 7 students to assist with the costs associated with enrolment into Secondary College	-\$100
Curriculum Contributions	\$180

Curriculum Contributions - Notebook Program	
Year 7 Notebook including software, technical support, insurance (<i>year 1 of 3 years</i>)	\$380

Other Contributions - for non-curriculum items and activities	
Classroom furniture & equipment - to support replacement of classroom furniture	\$25
First aid resources and equipment - to support the maintenance and upgrades of the Student Health Centre	\$25
Locker provision and maintenance	\$20
Compass - Student and Parent communication portal	\$30
Maroondah District Secondary Schools Division of School Sport membership	\$10
Gym maintenance	\$10
Production – to support provision of licencing, costumes, makeup and venue hire	\$10
Student Wellbeing Programs - to support additional wellbeing services for students	\$70
School grounds maintenance and improvements - to support the maintenance and upgrades of student outdoor recreational spaces	\$55
Other Contributions	\$255

Tax deductible contributions	
Building fund tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure	\$55
Library fund tax-deductible contribution to support book purchases and other equipment that sustain the Resource Centre as a valuable resource	\$55
Tax deductible contributions	\$110

Norwood offers a range of items and activities that enhance or broaden the schooling experience of students that are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	
Year 7 Satchels – (pack of 6) organisation tool to assist students	\$45
Year 7 combination padlock	\$22
Weemala (Digital College Yearbook)	\$10
Optional private group Instrumental Music lessons	\$400
Optional instrument hire	\$200
Optional Year 7 school camp to ADANAC CYC	\$260
Other optional Year 7 excursions to be scheduled during the year	TBA
Extra-curricular Items and Activities	

Educational items for students to own

Please refer to the Champion Education booklist for a list of items that the school recommends you purchase for your child to individually own and use. Available via the NSC website www.norwood.vic.edu.au under the 'Learning' tab, Junior School.

Financial support for families

We have endeavored to keep the costs of items and programs to a minimum and affordable for all parents. We do understand that some families may experience financial difficulty and offer a range of support options, including:

- The Camps, Sports and Excursions Fund
- CentrePay (payments made via Centrelink)
- State Schools Relief (SSR)
- Second Hand Uniform Shop (via Dobsons)
- Wellbeing Team support

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the Business Manager:

Ms Jane Arnold

Ph: 9871 0400

Email: businessmanager@norwood.vic.edu.au

Payment methods

Families may make contributions online via Compass Education, or by paying with credit card/cash at the General Office.

Refunds

The Norwood Secondary College Refund Policy is available on the website:

<https://www.norwood.vic.edu.au/policies/>

Parent Payment Policy

For further information on the Department's Parent Payment Policy, please see a one-page overview attached.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.