



Vocational Education (VET) Handbook 2026

Please Note: Details are supplied by Training Providers as of June 20, 2025. Some minor changes may still occur.

Application Process

1. You need to create a USI before you can complete the application. If you do not already have a USI, you can create one [here](#).
2. The VET online application page can be accessed [here](#).

If you are having trouble accessing it – you must use the students “@norwood.vic.edu” credentials.

3. The VET applications are collected online only.

VET ENROLMENTS ARE DUE ON FRIDAY AUGUST 15th

Vocational Education and Training (VET) in schools

VET subjects are part of the VCE but are based on more practical studies. Theory is put into practice, providing students with the opportunity to develop work skills and knowledge that relates to real jobs in industry. What is learnt directly applies to work situations.

By undertaking a VET subject, students gain

- VCE credits towards their VCE or VCAL program
- credit towards the calculation of their ATAR score (when a recognised 2-year program is studied)
- a nationally recognised VET qualification
- Industry skills that can enhance their career opportunities

Where and when VET subjects are studied

All VET subjects other than Sport & Recreation are studied away from Norwood, usually on Wednesday afternoons. The following table displays current offerings – clicking on the subject will take you to the course page.

Subject	Certificate	Provider and location	Time
Acting (Screen) 📄	3	Australian College of the Dramatic Arts	Monday 4.30 - 7.30
Allied Health Assistance 📄	3 (Partial)	Box Hill Institute (Box Hill)	1.30-5.00
Animal Care 📄	2	Box Hill TAFE (Lilydale or Box Hill)	1.30-5.00
Applied Digital Technologies 📄	2	Ringwood Training	12.00-3.00
Automotive Technology 📄	2	Ringwood Training	1.00-5.30
Beauty Services 📄	3 (Partial)	Box Hill TAFE (Box Hill)	1:30-5.30
Beauty Services** 📄	3 (Full)	Inspiring Training (Boronia)	Full Day Wed
Building and Construction (Carpentry)* 📄	2 (Pre-app)	Swinburne TAFE (Croydon)	1.00-6.00
Community Services 📄	3	Box Hill TAFE	1.30-5.00
Computer Assembly and Repair 📄	2	Ringwood Training	12.00 – 3.00
Cookery 📄	2	Aquinas College	1.30-5.30
Dance 📄	2	Ringwood Secondary College	11.30-3.15
Early Childhood Education (Partial) 📄	3	Box Hill TAFE (Box Hill)	1.30-5.00
Electrotechnology 📄	2	Swinburne TAFE (Croydon)	12.30-5.30
Engineering Studies 📄	2	Ringwood Training	12.00-4.30
Equine Studies 📄	3	Box Hill TAFE (Box Hill)	1.30-5.00
Hospitality 📄	2	Aquinas College (Ringwood)	1.30-5.30
IT (Networking and Cybersecurity) 📄	3 (Partial)	Ringwood Training	12.00-3.00
IT (Games Design) 📄	3 (Partial)	Ringwood Training	12.00-3.00
IT (CISCO – Integrated Technology) 📄	4 (Partial)	Ringwood Training	12.00-3.00
Music Industry (Performance) 📄	3	Melba College	2.00-6.00
Music (Sound Production) 📄	3	Melba College (Year 2 only Thursday)	3.00-6.00
Plumbing* 📄	2 (Pre-App)	Swinburne TAFE (Croydon)	12.30 – 5.30
Retail Cosmetics 📄	2 (1 year)	Inspiring Training (Boronia)	12.00-4.30
Salon Assistant (Hairdressing) 📄	2 (1 year)	Inspiring Training (Boronia)	12.00-4.30
Sport & Recreation	3	Norwood SC	1.30-5.00
Visual Arts 📄	3	Melba College	2.00-6.00

*Swinburne Building and Construction (Carpentry) and Plumbing requires students to attend a full week of study in Term 2 or Term 3 Holidays.

Full Day VET Courses (Only Available to VCE-Vocational Major Students)

Beauty Services (Full Certificate) 	3	Inspiring Training	For Yr 2 students who have completed VET Retail Cosmetics in Yr 1
Bricklaying 	2	Swinburne TAFE (Croydon)	
Design Fundamentals	3	Swinburne (Wantirna)	Year 1 – All day Wednesday Year 2 – Half day
Horticulture 	2	Ranges Tech (Lilydale)	If interested in Landscaping this is a good option

What else should a student be aware of?

You need to think carefully about how important it is for you to do a VET study. You need to be aware that:

- It is the student's responsibility to organise their own transport to and from the VET course location. Students are permitted to leave school on Wednesday **at a time set by the school**.
- Attending any VET program (except for Sport and Recreation at Norwood) will involve missing out on lessons in other subjects. Depending on the time it commences, an afternoon VET program will involve leaving Norwood at the beginning of either Period 3 or Period 4. This means that students will miss out attending Period 4 or both Periods 3 and 4 every Wednesday. It is the responsibility of students to regularly discuss with their class teacher catching up on the work missed.
- VET students will have three spare lessons during the week, which they can use to catch up on missed lessons by studying in the library.
- The second Year of a VET course can only be studied if the first year has been completed.
- Salon Assistant (Hairdressing) and Retail Cosmetic courses only take one year to complete.
- The Norwood VET application is now online and applications close on **Friday August 15th**.
- For current Year 9 students, the same application process as applying for a VCE subject will follow. **You must put in an application to do an early VCE subject.** Year 10 students have priority placing over Year 9 students.
- Additional VET application forms will need to be completed for some training providers. Places in a VET course can only be confirmed when the VET provider contacts Norwood. In the past students have missed out on a place in a VET course when they did not complete applications on time.
- Some VET subjects may require you to do work placement. It is preferred that this placement occurs during the Term 1, 2 or 3 holidays.
- A number of VET courses incur a fee for materials. This varies from \$50 to \$250 and will be charged to the student before commencement of the course.