



Vocational Education (VET) Handbook 2026

Please Note: Details are supplied by Training Providers as of May 26, 2026. Some minor changes may still occur.

Application Process

- 1. You need to create a USI before you can complete the application.** If you do not already have a USI, you can create one [*here*](#).
- 2. The VET online application page can be accessed [*here*](#).**

If you are having trouble accessing it – you must use the students “@norwood.vic.edu” credentials.

- 3. The VET applications are collected online only.**

VET ENROLMENTS ARE DUE ON FRIDAY AUGUST 7th.

Vocational Education and Training (VET) in schools

VET subjects are part of the VCE but are based on more practical studies. Theory is put into practice, providing students with the opportunity to develop work skills and knowledge that relates to real jobs in industry. In most cases, what is learnt directly applies to work situations.

By undertaking a VET subject, students gain

- VCE credits towards their VCE or VCE VM program
- credit towards the calculation of their ATAR score (when a recognised 2-year program is studied)
- a nationally recognised VET qualification
- confidence, communication, and employment skills
- industry skills that can enhance their career opportunities

Where and when VET subjects are studied

All VET subjects other than Sport & Recreation are studied away from Norwood, usually on Wednesday afternoons. The following table displays current offerings – clicking on the subject will take you to the course page.

VET courses available for 2027:

Subject	Cert	Provider and location	Time	Sc'd
Acting (Screen) 📄	3	ACDA (Boronia)	Monday 4.30 - 7.30	
Allied Health Assistance 📄	3 (P)	Box Hill Institute (Box Hill)	1.30-5.00	S
Animal Care 📄	2	Box Hill TAFE (Lilydale or Box Hill)	1.30-5.00	
Automotive Technology 📄	2	Ringwood Training	1.00-5.30	
Beauty Services 📄	3 (P)	Box Hill TAFE (Box Hill)	1:30-5.30	
Building and Construction (Carpentry)* 📄	2 (PA)	Swinburne TAFE (Croydon)	1.00-6.00	
Community Services 📄	3	Box Hill TAFE	1.30-5.00	S
Cookery 📄	2	Aquinas College	1.30-5.30	S
Dance 📄	2	Ringwood Secondary College	11.30-3.15	S
Early Childhood Education (Partial) 📄	3	Box Hill TAFE (Box Hill)	1.30-5.00	
Electrotechnology 📄	2	Swinburne TAFE (Croydon)	12.30-5.30	
Engineering Studies 📄	2	Ringwood Training	12.00-4.30	S
Equine Studies 📄	3	Box Hill TAFE (Box Hill)	1.30-5.00	S
Hospitality 📄	2	Aquinas College (Ringwood)	1.30-5.30	S
IT (Networking and Cybersecurity) 📄	3 (P)	Ringwood Training	12.00-3.00	
IT (Games Design) 📄	3 (P)	Ringwood Training	12.00-3.00	
Music (Performance) 📄	3	Box Hill TAFE	1.30-5.00	S
Music (Sound Production) 📄	3	Melba College	3.00-6.00	S
Plumbing* 📄	2 (PA)	Swinburne TAFE (Croydon)	12.30 – 5.30	
Retail Cosmetics – 1 yr 📄	2	Inspiring Training (Boronia)	12.00-4.30	
Salon Assistant (Hairdressing) – 1 Yr 📄	2	Inspiring Training (Boronia)	12.00-4.30	
Screen and Media 📄	3	Box Hill TAFE	1.30-5.00	S
Sport & Recreation	3	Norwood SC	1.30-5.00	S
Visual Arts 📄	3	Melba College	2.00-6.00	S

PA = Pre-Apprenticeship

P= Partial Completion

S= Scored

*Swinburne Building and Construction (Carpentry) and Plumbing requires students to attend a full week of study in Term 2 or Term 3 Holidays.

Full Day VET Courses (Only Available to VCE-Vocational Major Students)

Beauty Services (Full Certificate) 	3	Inspiring Training	For Yr 2 students who have completed VET Retail Cosmetics in Yr 1
Building and Construction - Bricklaying 	2	Swinburne TAFE (Croydon)	
Design Fundamentals	3	Swinburne (Wantirna)	Year 1 – All day Wednesday Year 2 – Half day
Horticulture 	2	Ranges Tech (Lilydale)	If interested in Landscaping this is a good option

What else should a student be aware of?

You should carefully consider how important it is for you to undertake a VET course as you cannot change your VET course after the first two weeks.

Please note the following:

- Students are responsible for organising their own transport to and from the VET venue – usually via public transport. On Wednesdays, students are allowed to leave school at a time determined by the school.
- With the exception of Sport and Recreation at Norwood, participating in a VET program will require the student to miss classes in other subjects. Depending on the start time, students attending an afternoon VET program will leave Norwood at the beginning of either period 3 or period 4. This means missing period 4, or both periods 3 and 4, each Wednesday. Students are responsible for regularly checking in with their teachers and catching up on missed work.
- VET students will have three study periods during the week, which can be used in the library to catch up on missed classwork.
- Students can only continue into the second year of a VET course if they have successfully completed (passed) the first year of the course.
- The Salon Assistant (Hairdressing) and Retail Cosmetics courses are one-year programs.
- The Norwood VET application is now online and closes on Friday 7th August.
- Current Year 9 students must follow the same process as applying for an advanced placement VCE subject. Approval for an early VCE subject is required before submitting a VET application. Year 10 students will be given priority over Year 9 students.
- Some training providers require additional application forms. A place in a VET course is only confirmed once the provider notifies Norwood. In previous years, students have missed out by not completing applications on time.
- Some VET courses include a work placement component, which is ideally completed during the Term 2, or 3 holidays.
- Some courses involve fees ranging from \$50 to \$250. This covers PPE, uniform and tools that the

student will keep. This payment is made to the training provider.

- Once enrolled in a VET course, students are expected to remain in that course for the full year. In some cases, it may be possible to change courses at the end of the year, but this usually means that the student will not complete either certificate.
- Courses labelled “P” refer to courses offering “Partial Completion”. This indicates that the course has too much content to be covered completely in the VET-in-schools program. The student will receive a list of attainments rather than the full certificate. Completion of the certificate is sometimes available in the following year – this needs to be negotiated with the Training provider.
- Courses labelled “S” refer to courses that are “Scored”. This means that a study score is possible and that a VCE exam will be available at the end of Year 2. It is effectively treated the same as a VCE subject. Other VET courses offer a contribution to the student’s ATAR in the form of a 10% of the average of the 4 primary subjects completed.
- Courses labelled “PA” refer to courses that are recognised Pre-Apprenticeship programs.

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